

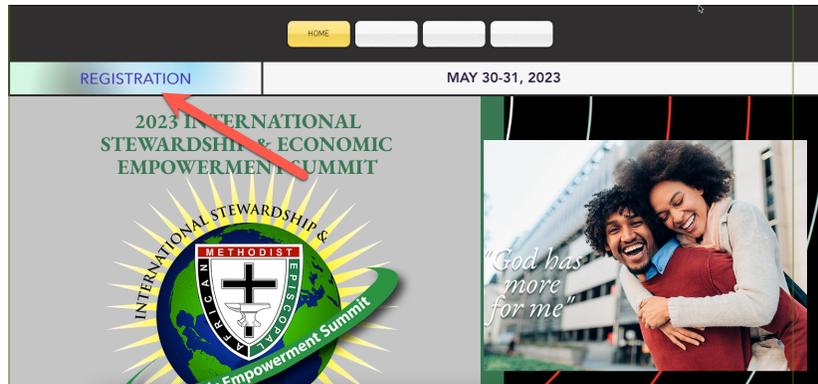
# 2023 International Stewardship and Economic Empowerment Summit

## Eventbrite Step-by-Step Registration Guide

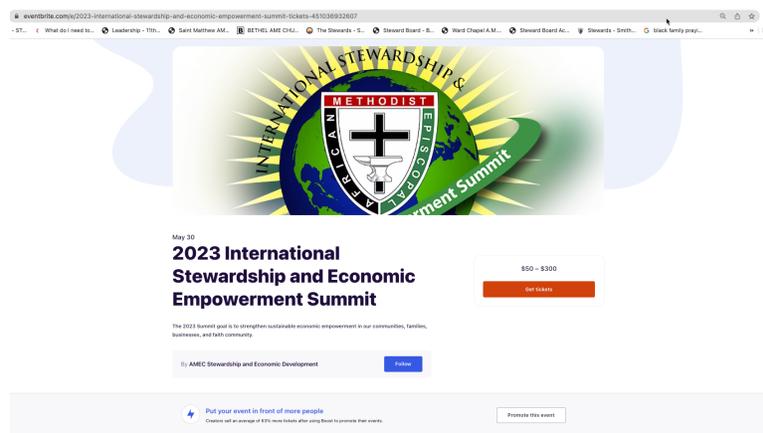
### For Individual Attendees

*Attention: Please print out this guide to assist in the registration process.*

Step 1: Click on the "Registration" button on the Summit Website home page



The system will navigate to the Registration Website via Eventbrite.



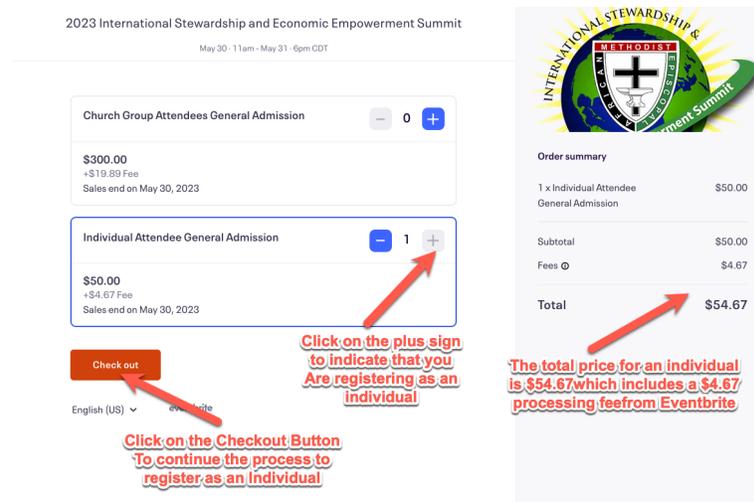
## Step 2: Begin the Registration Process

Click on the Get Tickets Button:



## Step 3: Specify that you are registering as an Individual

Click on the on the plus sign and then click the Checkout button to continue the process to register as a individual:



Step 4: Enter required information for Billing Information and *Individual* Attendee General Admission. Please note there is a transaction fee included with the registration payment.

Enter your First Name, Last Name, Email Address, and Confirm Email under the Billing Information. Eventbrite by default asks for your First Name, Last Name, and Email Address again:

Checkout  
Time left 19:36

**Billing information**  
Logged in as pastoreajohnson@gmail.com. *Not you?* \* Required

First name \* Eugene  
Last name \* Johnson  
Email address \* pastoreajohnson@gmail.com

Keep me updated on more events and news from this event organizer.  
 Send me emails about the best events happening nearby or online.

**Ticket 1 · Individual Attendee General Admission**

First name \* Eugene  
Last name \* Johnson  
Email address \* pastoreajohnson@gmail.com

Place Order

**INTERNATIONAL STEWARDSHIP & METHODISTS' Environment Summit**

**Order summary**

1 x Individual Attendee General Admission	\$50.00
Subtotal	\$50.00
Fees $\Phi$	\$4.67
Delivery 1 x eTicket	\$0.00
<b>Total</b>	<b>\$54.67</b>

Step 5: Continue to enter required information for Billing Information and Individual Attendee General Admission

Select your Episcopal District from the drop down. Select yes in the Individual Attendee Registration to begin to fill to fill out the required fields to register as an individual.

Checkout  
Time left 9:33

Please select your Episcopal District \*

Choose one

**Group Attendee Registration \***

Yes  
 No

**Individual \***

Yes  
 No

**Pay with**

Credit or debit card

Pay in 4 interest-free payments of \$13.67 with PayPal. [Learn more](#)

Place Order

**INTERNATIONAL STEWARDSHIP & METHODISTS' Environment Summit**

**Order summary**

1 x Individual Attendee General Admission	\$50.00
Subtotal	\$50.00
Fees $\Phi$	\$4.67
Delivery 1 x eTicket	\$0.00
<b>Total</b>	<b>\$54.67</b>

Checkout  
Time left: 10:09

Send me emails about the best events happening nearby or online.

**Ticket 1 - Individual Attendee General Admission**

First name \*  Last name \*

Email address \*

Please select your Episcopal District \*

Choose one  
**Select no under Group Attendee Registration**

Group Attendee Registration \*

Yes  No

Individual \*

Yes  No

**Select yes to begin the process to fill out the required fields to register as an individual**

Place Order



**Order summary**

1 x Individual Attendee General Admission	\$50.00
Subtotal	\$50.00
Fees ☉	\$4.67
Delivery 1 x eTicket	\$0.00
<b>Total</b>	<b>\$54.67</b>

Step 6: Select your title and enter your Contact Name, Email Address and Cell Phone Number

Select your title and enter your information into the appropriate fields

Checkout  
Time left: 2:23

**Title \***

Bishop  General Officer  Connectional Officer  Presiding Elder  Pastor  Other

**Select your title**

Attendee Contact Name (First, Middle, Last) \*

Email Address \*

Cell Phone Number \*

**Enter Your Contact Name, Email Address, and Cell Phone Number**

Place Order



**Order summary**

1 x Individual Attendee General Admission	\$50.00
Subtotal	\$50.00
Fees ☉	\$4.67
Delivery 1 x eTicket	\$0.00
<b>Total</b>	<b>\$54.67</b>

# Step 7: Choose Your Payment Option

Individual Attendees can pay with their Credit or Debit Card, PayPal, or Google Pay.

← Checkout  
Time left: 19:37

Yes  
 No

**Pay with**

Credit or debit card

Card number \*

Expiration Date \* MM / YY    Security code \* 123    Zip code \*

Pay in 4 interest-free payments of \$13.67 with PayPal. [Learn more](#)

Google Pay

Place Order

**INTERNATIONAL STEWARDSHIP & METHODIST ENVIRONMENTAL SUMMIT**

**Order summary**

1 x Individual Attendee General Admission	\$50.00
Subtotal	\$50.00
Fees	\$4.67
Delivery (1 x eTicket)	\$0.00
<b>Total</b>	<b>\$54.67</b>

Enter your Credit Card or Debit Card information into the required field if this payment method is chosen

← Checkout  
Time left: 14:57

Credit or debit card

Pay in 4 interest-free payments of \$13.67 with PayPal. [Learn more](#)

Proceed below with your PayPal account and complete your purchase.

Google Pay

I accept the [Eventbrite Terms of Service](#), [Community Guidelines](#), and [Policy](#). (Required)

eventbrite

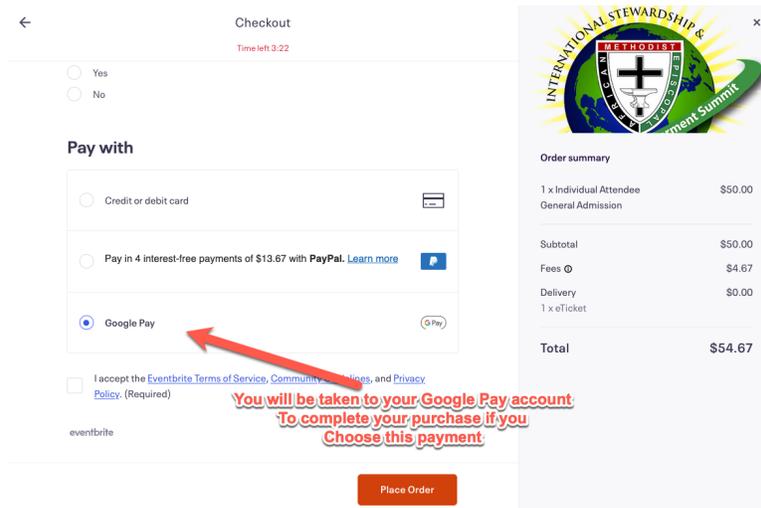
Place Order

**INTERNATIONAL STEWARDSHIP & METHODIST ENVIRONMENTAL SUMMIT**

**Order summary**

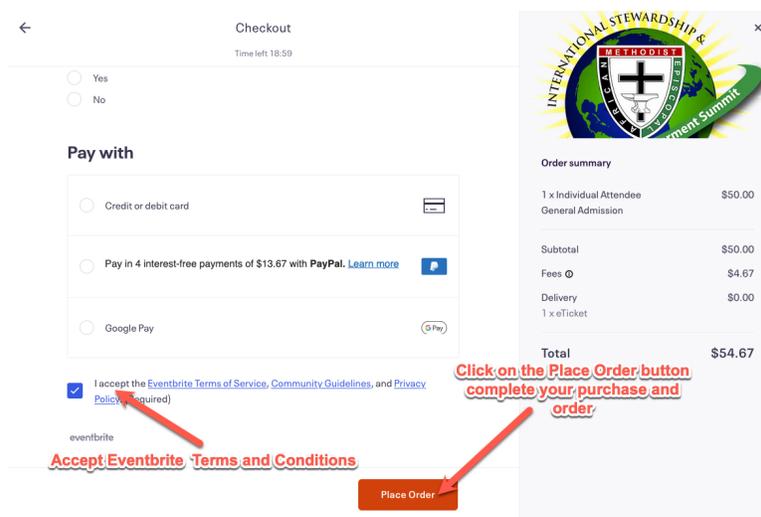
1 x Individual Attendee General Admission	\$50.00
Subtotal	\$50.00
Fees	\$4.67
Delivery (1 x eTicket)	\$0.00
<b>Total</b>	<b>\$54.67</b>

You will be taken to your PayPal account to complete your purchase if you choose this payment method



## Step 8: Accept Eventbrite Terms and Conditions and Place Order

Accept Eventbrite Terms and Conditions and click on the Place Order button to complete your purchase and place your order.



You will receive email confirmation when the registration is completed. A separate email will be sent to allow you to select the Summit Training Tracks you want to attend. You can only select one training track per time period.

Please contact the Summit Coordinators French & Linda Thompson (Kingdom Building Journey LLC) should you have questions and/or need more information at ninthdistricta@gmail.com or 817-782-9275